**The Image Must:**

* Have a plain white or off-white background
* Be in a JPEG file format
* Be in color
* Have a 1:1 aspect ratio
* Have been taken within the last month to reflect your current appearance
* Contain a space between the top of your head and the top of the photo
* Have your entire head and shoulders visible
* Clearly identify YOU from head to shoulders
* Have no noticeable reflections or glares, especially from glasses
* Have normal contrast and lighting
* Be well-lit with no shadows on face or background
* Not be a photo of or scanned version of a printed photo

**FYI:** SLC 1Card follows U.S. Passport image guidelines as outlined by the United States Department of State. Visit the [US Department of State site](http://travel.state.gov/content/passports/en/passports/photos/photos.html) for further information.

**You Must:**

* Be the only person in your photo
* Face forward, looking directly into the camera (no side profiles)
* Have no red eye
* Have nothing touching your face such as hands, props or other distractions
* Have a neutral facial expression or natural smile
* Not make any gestures or inappropriate facial expressions
* Not wear a hat or sunglasses
* Not wear jewelry or garments that obstruct the view of your face
* Not wear a graduation cap, gown, or costume of any kind

These are good examples of what will be approved:

