

STUDENT PAYROLL SCHEDULE

MONDAY-SUNDAY

MONDAY

FRIDAY

PAY PERIOD	PAY PERIOD BEGIN / END	TIMESHEET DUE ON	PAY DATES
1	9/4/23-9/17/23	9/18/23	9/29/23
2	9/18/23-10/1/23	10/2/23	10/13/23
3	10/2/23-10/15/23	10/16/23	10/27/23
4	10/16-23-10/29/23	10/30/23	11/10/23
5	10/30/23-11/12/23	11/13/23	11/21/23**
6	11/13/23-11/26/23	11/27/23	12/8/23
7	11/27/23-12/10/23	12/11/23	12/21/23**
8	12/11/23-12/24/23	12/26/23	1/12/24**
9	12/26/23-1/7/24	1/8/24	1/19/24
10	1/8/24-1/21/24	1/22/24	2/2/24
11	1/22/24-2/4/24	2/5/24	2/16/24
12	2/5/24-2/18/24	2/19/24	3/1/24
13	2/19/24-3/3/24	3/4/24	3/15/24
14	3/4/24-3/17/24	3/18/24	3/29/24
15	3/18/24-3/31/24	4/1/24	4/12/24
16	4/1/24-4/14/24	4/15/24	4/26/24
17	4/15/24-4/28/24	4/29/24	5/10/24
18	4/29/24-5/12/24	5/13/24	5/24/24

Students that remain employed on/after **Monday, May 13th** must complete a new contract and also submit **WEEKLY** timesheets.

***Note that pay for the week of Thanksgiving, students will be paid on Tuesday, November 11 and for the pay date immediately preceding Winter Break, students will be paid on Thursday, December 21. For the pay period of 12/11/2023 – 12/24/2023, students will be paid on Friday, January 12.*