

Responding to Students Regarding Sexual Assault, Sexual Harassment, Domestic Violence, Dating Violence, and Stalking

A GUIDE FOR FACULTY AND STAFF

EXPLAINING CONFIDENTIALITY

Employees of Sarah Lawrence are considered mandated (nonconfidential) reporters of any allegations of sexual assault, sexual harassment, domestic violence, dating violence, or stalking that occur on campus or between two Sarah Lawrence students, with the exception of the Health & Wellness staff.

Students must be made aware that any information they share with mandated reporters about this type of incident will be communicated to the Title IX Coordinator. Many students will assume that they can speak confidentially to faculty and staff about any topic. While we encourage this type of honest communication, it is imperative that students be made aware of the limits of our ability to maintain confidentiality.

BEFORE YOU HAVE INFORMATION

Explain that it appears that the student may be about to disclose something that might not be kept confidential. Explain that it is entirely their choice to continue; however, if they do disclose an incident involving sexual assault, sexual harassment, domestic violence, dating violence, or stalking, you are obligated to notify the Title IX Coordinator. Inform the student that if they would rather talk to a confidential resource you will help them contact a member of the Health & Wellness staff.

AFTER YOU HAVE INFORMATION

Once you have received information about sexual assault, sexual harassment, domestic violence, dating violence, or stalking, promptly contact the Title IX Coordinator, who will take responsibility for notifying appropriate campus officials and will assist complainants in making a report to the local police if the complainant so desires. The Title IX Coordinator will assist the faculty or staff member as to how much detail is needed in an initial report.

CONFIDENTIAL RESOURCES

- Sarah Lawrence Health & Wellness Center 914.395.2350
- Westchester Victims Assistance Services (24 hours)..... 914.395.9111
- National Sexual Assault Hotline operated by RAINN (24 hours)..... 1.800.656.HOPE(4673)

NONCONFIDENTIAL ON-CAMPUS RESOURCES

- Title IX Coordinator 914.395.2527
- Dean of Student Affairs..... 914.395.2575
- Dean of the College..... 914.395.2303
- AVP for Public Safety..... 914.395.2384

STEPS TO ENSURE STUDENT SAFETY AND COMMUNITY SECURITY

In all situations such as this, Sarah Lawrence takes the following steps to ensure student safety and maintain community security:

The student reporting is contacted by the Title IX Coordinator and is offered options regarding care, security, and reporting.

Sarah Lawrence College connects the victim/survivor with a Westchester Victims Assistance advocate.

If the name of the alleged perpetrator is revealed and they are a member of the college community, an investigation will be started by the College unless the reporter does not want an investigation. The victim/survivor is offered the option of a no contact order. Sarah Lawrence College also convenes its Threat Assessment Team to conduct a campus risk assessment.

While the College encourages the victim/survivor to contact the police, it is their decision whether to contact the Yonkers Police. Sarah Lawrence College will assist in making contact with the Yonkers Police Department. The Yonkers Police will then conduct their own investigation if the victim chooses to file a police report.

In order to best assist students, the College encourages faculty and staff to familiarize themselves with Sarah Lawrence Policies and Procedures relating to sexual assault, sexual harassment, domestic violence, dating violence, and stalking.

Please Note: A student may need to miss deadlines or class time to seek assistance. Your academic support will be critical in minimizing any negative academic consequences.

SARAH LAWRENCE COLLEGE POLICIES AND PROCEDURES

Read the College's full policies on the topics below in the Student Handbook, available online at sarahlawrence.edu/handbook:

- Policy on Sexual Harassment, Sexual Assault, Domestic Violence, Dating Violence, and Stalking
- Student Conduct Process for Addressing Formal Complaints against Students for Sexual Harassment, Sexual Assault, Domestic Violence, Dating Violence, and Stalking

IF YOU HAVE QUESTIONS OR REQUIRE FURTHER CLARIFICATION, THE FOLLOWING ON-CAMPUS RESOURCES ARE AVAILABLE FOR FACULTY AND STAFF:

Title IX Coordinator.....	914.395.2527
Dean of Student Affairs.....	914.395.2575
Dean of the College.....	914.395.2303
AVP for Public Safety.....	914.395.2384
Director of Human Resources.....	914.395.2365



For further information, please visit the College Sexual Assault Resources site:

MY.SLC.EDU/SAFE