

## **Instructions for Mandatory COVID-19 Employee Training**

Before reporting to campus for the fall 2020 semester, all faculty and staff **must** complete a mandatory training on COVID-19 awareness and prevention. This training is legally required by New York State.

To access your training, please click on the link below.

### **[Sarah Lawrence College Mandatory COVID-19 Training](#)**

- You will be prompted to enter your username (your SLC ID number without the zeros at the beginning of your ID).
- You will be prompted to enter your password. This will be the same password you created when completing the mandatory Title IX training through Safe Colleges.
- If you do not recall your password, you may reset it by following the instructions on the page.
- This training is estimated to take approximately 10-15 minutes, with a brief assessment which is required to verify completion.

Please contact Imelda Pleitez-Santana at [Ipleitez@sarahlawrence.edu](mailto:Ipleitez@sarahlawrence.edu) with questions concerning this training.